

Your physician pre-interview guide

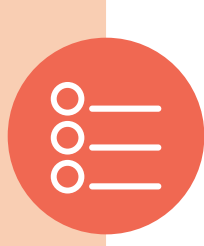
First steps

Before submitting any applications, you should reflect on what exactly you're looking for.

Here are some ideas to get started:



List your career goals and objectives.



List your most important personal and professional needs.



Decide on areas of trade-off and compromise.



List your family requirements, including preferences for schools, religious affiliations, recreation, housing, employment for your spouse, and any special needs.



Decide on the size and type of community you want to live in.



Decide how close you need to be to family and friends.

Another great way to organize your priorities is to **create three columns:**

A



List things that you must have to ensure your personal and professional happiness.

B



List things that would be nice but aren't essential.

C



List things you prefer to avoid.



Before the interview

Research the prospective employers as much as possible. You might want to gather information on:



- Reputation of the practice or facility
- Number of specialists in the community
- Physician/patient ratio in the area
- Local medical associations and societies
- Area hospitals

Also, contact your references and let them know you are beginning the interview process. Confirm their availability to speak with prospective employers if needed.

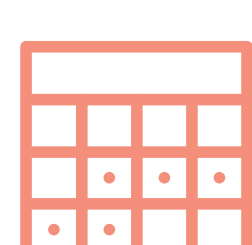


Practice questions

Whether you are interviewing virtually or in person, practice answering these questions ahead of time to increase your comfort level and confidence. Here are some sample questions to get you started:

- **Why are you interested in this position?**
- **What would you bring to the practice?**
- **Why did you choose your specialty?**
- **What is your ideal workplace culture?**
- **What are your strategies for dealing with stress?**

Make plans



If you are interviewing in a distant location, plan to spend several days there. Arrange to tour the practice or hospital and meet the staff and partners during your visit.



Many prospective employers will cover travel expenses for on-site interviews. If they do not offer the information up front, be sure to ask what their reimbursement process is before making travel plans.



You can save time and money by scheduling multiple interviews with different facilities in the same city during the same week.

Prepare your materials for the interview. You should bring:



Extra copies of your CV



A copy of your interview schedule



A pen and notepad



The night before your interview, drive to the location so you know how much time to allow and where to park. Be aware of rush hour traffic times and weather conditions that may cause delays.